



Success... through
quality education !

H. J. Thim Trust's

Theem College of Engineering

Approved by AICTE (New Delhi), Government of Maharashtra & DTE
Affiliated to University of Mumbai & MSBTE

"A NAAC Accredited Institute"

Village Betegaon, Boisar Chilhar Road, Boisar (East), Tal. & Dist. Palghar - 401 501.

Tel.: 7769916109 ● Telefax : (02525) 284 927 ● Email : info@theemcoe.org ● Website : www.theemcoe.org

Ref. No.: _____

Date : 29/12/2021

Decentralization and Participative management

6.1.2: The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institute corroborate decentralization by devolving authority to various levels for participative management to have transparency in decision making which leads to good governance. The authority is localized from the top management to Principal then to HODs and faculty coordinators. Training and Placement Cell as well as Academic Monitoring Committee (AMC) are part of decentralized and participative management.

The documents enclosed here shows the same.

Detailed documents are available at the Institute.



(Dr. Aqueel Ahmed Shah)

Principal

PRINCIPAL

THEEM COLLEGE OF ENGINEERING
Boisar (East) Tal. & Dist. Palghar -401 501.

Enclosure:

- i) Academic Audit Circular
- ii) Academic Audit Report



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Date: -27/01/2021

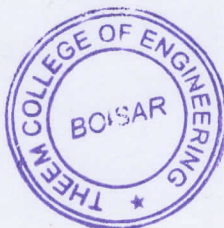
Circular

The department internal academic committee and Institute internal monitoring committee has been formulated to look after the Academic Activities of the departments and institute respectively. The schedule and list of IAM-members are attached with this notice. **As per the schedule, all Degree engineering faculties as requested to get checked their course files and labs with IAMC members and respective department heads.** Kindly complete all necessary documents (related to Course File and Laboratory) and show to IAMC member within planned schedule. The list of members and schedule is as listed.

List of Internal Academic Monitoring Member for AY 2020-21

Name of Staff	Designation	Dept.	Member Title
Prof. Rajesh Patil	Assistant Professor	EXTC.	Coordinator.
Prof. Khalil Ahmed	Assistant professor	Auto.	Co-Coordinator.
Prof. Rahatullah khan	Assistant professor	Elec.	Member.
Prof. Harshal Ahire	Assistant Professor	Mech.	Member.
Prof. Ansar Shaikh	Assistant Professor	Civil.	Member.
Prof. Sneha Sankhe	Assistant Professor	IT.	Member.
Pro. Ruchi Rahi	Assistant Professor	Comp.	Member.

Principal
(Dr. Aqueel Ahmed Shah)



Copy to

1. Director
2. All HOD'S

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Date: - 27/01/2021

Internal Academic Monitoring (IAM)-Schedule

The following dates have been finalized for internal monitoring of academic works by faculty and departments.

Date of Monitoring	Level of Monitoring	Type of Monitoring	Members	Venue	Action
30/01/2021	Department	Faculty Course File Content as per check list	IAMC member with Department Head.	HOD Room	IAMC Member will submit report to IAMC Coordinator/Co-Coordinator by 4 th Feb.2021.
17/02/2021 (Group 1)	Institute	Faculty Course File Content as per check list	Institute Inter-departmental members, IAMC Coordinator/Co-Coordinator and Principal	HOD Room	IAMC Coordinator/Co-Coordinator will submit report to Principal by 24 th Feb.2021.
18/02/2021 (Group 2)	Institute	Faculty Course File Content as per check list	Institute Inter-departmental members, IAMC Coordinator/Co-Coordinator and Principal	HOD Room	IAMC Coordinator/Co-Coordinator will submit report to Principal by 25 th Feb.2021.
26/03/2021 (Group 1)	Institute	Faculty Course File Content as per check list	Institute Inter-departmental members, IAMC Coordinator/Co-Coordinator and Principal	HOD Room	IAMC Coordinator/Co-Coordinator will submit report to Principal by 4 th April.2021.
27/03/2021 (Group 2)	Institute	Final Monitoring	Institute Inter-departmental members, IAMC Coordinator/Co-Coordinator and Principal	HOD Room	IAMC Coordinator/Co-Coordinator will submit report to Principal by 5 th April.2021.



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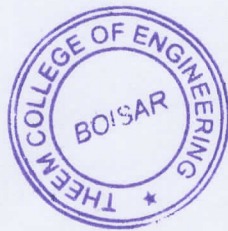
23/04/2021 (Group 1)	Institute	Final Monitoring	Institute Inter-departmental members, IAMC Coordinator/Co-Coordinator and Principal	HOD Room	Verification of Final IAMC Report submitted by HOD of Respective Dept. to IAMC Coordinator/Co-Coordinator through IAMC member by 29 th April 2021. IAMC Coordinator/Co-Coordinator will Submit Final IAMC to principal by 30 th April 2021.
24/04/2021 (Group 2)	Institute	Final Monitoring	Institute Inter-departmental members, IAMC Coordinator/Co-Coordinator and Principal	HOD Room	Verification of Final IAMC Report submitted by HOD of Respective Dept. to IAMC Coordinator/Co-Coordinator through IAMC member by 29 th April 2021. IAMC Coordinator/Co-Coordinator will Submit Final IAMC to principal by 30 th April 2021.

*Group I : -Mech, Civil, Auto, F.E.

*Group II :-EXTC, Electrical, ELEX, Comp, IT

*A review meeting of all IAM members will be held on last week of every month (date will be communicated)

*Any changes in schedule will be communicated



Principal
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Department: Information Technology **IAMC member name:** Prof. Rajesh Patil / Prof. Rahatullah Khan **Date:** 28/04/2021

Name of Faculty	Subject	CIAR	Hand Written notes/PT	Lab Manual	MCQ's As per CO's	Question Papers (MU-05) & Paper Solution (any -3)	Test Paper with solution	Sign of IAMC	Sign of HOD	Sign of Principal	Remark
Prof. Tanzeem Syed	OS	Online	✓	✓	✓	✓	✓				
Prof. Rajat Singh	WN	Online	✓	✓	✓	✓	✓				
Prof. Rajat Singh	DLO-ERP	Online	✓	NA	✓	✓	✓				
Prof. Sneha Sankhe	SEPM	Online	✓	✓	✓	✓	✓				
Prof. Sneha Sankhe	ILO-DBM	Online	✓	NA	✓	✓	✓				
Prof. Krunal Pimple	DMBI	Online	✓	✓	✓	✓	✓				
Prof. Krunal Pimple	BDA	Online	✓	✓	✓	✓	✓				
Prof. Ansar Shaikh	Python	Online	✓	NA	✓	✓	✓				
Prof. Sonali Karthik	CCS	Online	✓	✓	✓	✓	✓				
Prof. Sonali Karthik	IOE	Online	✓	✓	✓	✓	✓				
Prof. Mubarak Jamadar	COA	Online	✓	✓	✓	✓	✓				
Prof. Mubarak Jamadar	Devops	Online	-	✓	-	-	-				
Prof. Snehanka Gupta	DLO-DF	Online	✓	NA	✓	✓	✓				
Prof. Snehanka Gupta	R-Prog	Online	-	✓	-	-	-				
Prof. Amjad Ali	CNND	Online	✓	✓	✓	✓	✓				
Prof. Ganesh Rodge	AM-IV	Online	✓	NA	✓	✓	✓				

