



Success... through
quality education !

H. J. Thim Trust's

Theem College of Engineering

Approved by AICTE (New Delhi), Government of Maharashtra & DTE
Affiliated to University of Mumbai & MSBTE

"A NAAC Accredited Institute"

Village Betegaon, Boisar Chilhar Road, Boisar (East), Tal. & Dist. Palghar - 401 501.

Tel.: 7769916109 ● Telefax : (02525) 284 927 ● Email : info@theemcoe.org ● Website : www.theemcoe.org

Ref: TCE/EST/2022-23/106-A

Date: 21/10/2022

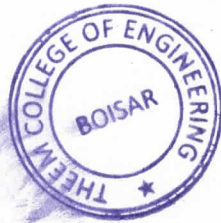
Decentralization and Participative management

6.1.2: The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institute corroborate decentralization by devolving authority to various levels for participative management to have transparency in decision making which leads to good governance. The authority is localized from the top management to Principal then to HODs and faculty coordinators. Training and Placement Cell as well as Academic Monitoring Committee (AMC) are part of decentralized and participative management.

The documents enclosed here shows the same.

Detailed documents are available at the Institute.



(Dr. S. Riyazoddin)

PRINCIPAL
THEEM COLLEGE OF ENGINEERING
Boisar (East), Tal. & Dist. Palghar-401 501.

Enclosure:

- i) Academic Audit Circular
- ii) Academic Audit Report

Admn. Office : 310, Yusuf Building, Veer Nariman Road, Fort, Mumbai - 400 023.

Tel.: 2204 6903 ● Telefax : 2283 9850



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Tel.: +917769916109 • Email : info@theemcoe.org • Website : www.theemcoe.org

Date: -21/01/2022

Circular

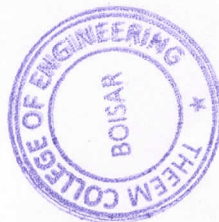
The department internal academic committee and Institute internal monitoring committee has been formulated to look after the Academic Activities of the departments and institute respectively. The schedule and list of IAM-members are attached with this notice. **As per the schedule, all Degree engineering faculties as requested to get checked their course files and labs with IAMC members and respective department heads.** Kindly complete all necessary documents (related to Course File and Laboratory) and show to IAMC member within planned schedule. The list of members and schedule is as listed.

List of Internal Academic Monitoring Member for AY 2021-22

Name of Staff	Designation	Dept.	Member Title
Prof. Rajesh Patil	Assistant Professor	EXTC.	Coordinator.
Prof. Khalil Ahmed	Assistant professor	Auto.	Co-Coordinator.
Prof. Rahatullah khan	Assistant professor	Electrical	Member.
Prof. Harshal Ahire	Assistant Professor	Mechanical	Member.
Prof. Ansar Shaikh	Assistant Professor	Civil.	Member.
Prof. Sneha Sankhe	Assistant Professor	IT.	Member.
Pro. Ruchi Rahi	Assistant Professor	Computer	Member.

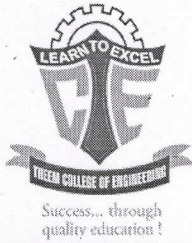
Principal
(Dr. Aqueel Ahmed Shah)

PRINCIPAL
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Copy to

1. Director
2. All HOD'S



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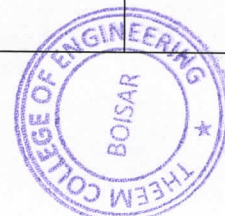
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Date: - 27/01/2022

Internal Academic Monitoring (IAM)-Schedule

The following dates have been finalized for internal monitoring of academic works by faculty and departments.

Date of Monitoring	Level of Monitoring	Type of Monitoring	Members	Venue	Action
31/01/2022	Department	Faculty Course File Content as per check list	IAMC member with Department Head.	HOD Room	IAMC Member will submit report to IAMC Coordinator/Co-Coordinator by 4 th Feb.2022.
17/02/2022 (Group 1)	Institute	Faculty Course File Content as per check list	Institute Inter-departmental members, IAMC Coordinator/Co-Coordinator and Principal	HOD Room	IAMC Coordinator/Co-Coordinator will submit report to Principal by 24 th Feb.2022.
18/02/2022 (Group 2)	Institute	Faculty Course File Content as per check list	Institute Inter-departmental members, IAMC Coordinator/Co-Coordinator and Principal	HOD Room	IAMC Coordinator/Co-Coordinator will submit report to Principal by 25 th Feb.2022.
29/03/2022 (Group 1)	Institute	Faculty Course File Content as per check list	Institute Inter-departmental members, IAMC Coordinator/Co-Coordinator and Principal	HOD Room	IAMC Coordinator/Co-Coordinator will submit report to Principal by 4 th April.2022.
30/03/2022 (Group 2)	Institute	Final Monitoring	Institute Inter-departmental members, IAMC Coordinator/Co-Coordinator and Principal	HOD Room	IAMC Coordinator/Co-Coordinator will submit report to Principal by 5 th April.2022.





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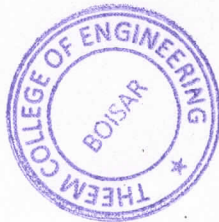
26/04/2022 (Group 1)	Institute	Final Monitoring	Institute Inter-departmental members, IAMC Coordinator/Co-Coordinator and Principal	HOD Room	Verification of Final IAMC Report submitted by HOD of Respective Dept. to IAMC Coordinator/Co-Coordinator through IAMC member by 29 th April 2022. IAMC Coordinator/Co-Coordinator will Submit Final IAMC to principal by 30 th April 2022.
27/04/2022 (Group 2)	Institute	Final Monitoring	Institute Inter-departmental members, IAMC Coordinator/Co-Coordinator and Principal	HOD Room	Verification of Final IAMC Report submitted by HOD of Respective Dept. to IAMC Coordinator/Co-Coordinator through IAMC member by 29 th April 2022. IAMC Coordinator/Co-Coordinator will Submit Final IAMC to principal by 30 th April 2022.

*Group I : -Mech, Civil, Auto, F.E.

*Group II :-EXTC, Electrical, ELEX, Comp, IT

*A review meeting of all IAM members will be held on last week of every month (date will be communicated)

*Any changes in schedule will be communicated



Principal
(Dr. Aqueel Ahmed Shah)
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Department: Electrical Engineering

IAMC member name: Prof. Sneha Sankhe / Prof. Harshal Ahire

Date: 28/04/2022

Name of Faculty	Subject	CIAR	Hand Written notes/PT	Lab Manual	MCQ's As per CO's	Question Papers (MU-05) & Paper Solution (any -3)	Test Paper with solution	Sign of IAMC	Sign of HOD	Sign of Principal	Remark
Prof. Rahatullah Khan	MCA	Online	✓	✓	✓	✓	✓				
Prof. Naeem Shaikh	FEMM	Online	✓	✓	✓	✓	✓				
Prof. Naeem Shaikh	PSC	Online	✓	✓	✓	✓	✓				
Prof. Navajyothi Katela	EACM-I	Online	✓	✓	✓	✓	✓				
Prof. Navajyothi Katela	PSPR	Online	✓	NA	✓	✓	✓				
Prof. Minal Bhoir	DMAES	Online	✓	NA	✓	✓	✓				
Prof. Minal Bhoir	AE	Online	✓	NA	✓	✓	✓				
Prof. Ansar Shaikh	Python	Online	✓	NA	✓	✓	✓				
Prof. Aqsa Shaikh	FACTS	Online	✓	NA	✓	✓	✓				
Prof. Aqsa Shaikh	ES	Online	✓	NA	✓	✓	✓				
Prof. Minal Bhoir	EHV	Online	✓	NA	✓	✓	✓				
Prof. Sheeba Ansari	DE	Online	✓	✓	✓	✓	✓				
Prof. Sheeba Ansari	SS	Online	✓	NA	✓	✓	✓				
Prof. Naeem Shaikh	PCB	Online	-	✓	-	-	-				
Prof. Reshmi Telgote	CSD	Online	✓	✓	✓	✓	✓				
Prof. Arbia Shaikh	AM-IV	Online	✓	NA	✓	✓	✓				

