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quality education !

H. J. Thim Trust's

Theem College of Engineering

Approved by AICTE (New Delhi), Government of Maharashtra & DTE
Affiliated to University of Mumbai & MSBTE

"A NAAC Accredited Institute"

Village Betegaon, Boisar Chilhar Road, Boisar (East), Tal. & Dist. Palghar - 401 501.

Tel.: 7769916109 ● Telefax : (02525) 284 927 ● Email : info@theemcoe.org ● Website : www.theemcoe.org

RefNo:- TCE/EST/2022-23/89/O

Date: 15/10/2022

Established system and procedure for maintenance

Subject: - Established system and procedure for maintaining and utilizing physical, academic and support Facilities-Laboratory, Library, sports complex, computers, classrooms etc.

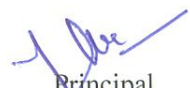
4.4.2 There are established system and procedure for maintenance and utilizing physical, academic and support facilities- Laboratory, Library, sports complex, computers, classrooms etc.

With reference to the above subject, the following maintenance policies are established to maintain and utilise physical academic and support facilities- The institute follows an "in-house automated online maintenance system" to maintain the record of the complaint till its resolution. A centralized maintenance register (CMR) is available at the storehouse. The house-keeping team has several male and female workers to attend to the maintenance of the campus, and the work is carried out as per their daily schedule. Periodic painting and whitewashing of buildings and labs, grounds maintenance, lawns; and upkeep of plants. The machines and equipments maintenance team conducts maintenance periodically or as required. The electrical maintenance team conducts a maintenance drive of all power utilities twice a year prior to the examination. The details are enclosed for your reference.

Enclosures:

- Central Maintenance Register (CMR)
- Housekeeping Workers & Gardening
- UPS Maintenance Report
- Library advisory committee (LAC)





Principal

(Dr. Riyazoddin Siddiqui)

PRINCIPAL
THEEM COLLEGE OF ENGINEERING
Boisar (East), Tal. & Dist. Palghar-401 501

ILJITHM TRUST'S

THEEM COLLEGE OF ENGINEERING, BOISAR

CENTRALIZED
MAINTENANCE
COMPLAINT
REGISTER

AY 2021-22

| | | | | | |
|-----|-----------|--|--|---------------------|--|
| 157 | 5/11/2021 | ARUR FAN IS NOT WORK at site. | Alarom. Ikhla 5975453044 | Na | |
| 160 | 9/12/2021 | Call Classification Access and breaker HOC canin Kadi fitting EM Lab 3 meter Exam | Julaha Ad Tarique civil | | |
| 161 | 09/12/21 | Chair problem DIP. Bldg No. 2 Ground Flr. | DIP. Exam Cell Prigyan Thakur 7709355703 | 5/11/21 | |
| 162 | 11/12/21 | Electrical Board Exchange & Shifting. /Wooden Box Fiting DIP. Exam Cell Bldg No. 2 Ground Flr B-008 | DIP. Exam Cell. Prigyan Thakur 7709355703 | 5/11/21 11/12/21 | |
| 163 | 29/12/21 | Locky the Cabinet is damaged at server Room 1st floor Degree Bldg | Mulibhambay 996959238 | 29/12/21 | |
| 164 | 30/12/21 | Elec. fan not working mech. dept Degree old building | Sum Lab 012 ground floor | 30/12/21 | |
| 165 | 10. 1.22 | Nozzle meter Pit tube friction pump supply not work | F.M. Lab | 10.1.21 | |
| 166 | 02/3/22 | wheel chare. wheel damaged Third floor Ground floor | Cadcam-1-03 Cadcam-2-03 MMM-01 Somlab-01 | Robi ude P. Inam | |

| Sr. No. | Date | Complaint Details | Complaint by | | Work Assigned To | |
|---------|------------|--|-------------------------------------|------|------------------|-------|
| | | | Name/Dept | Sign | Name | Phone |
| 166 | 17/01/2022 | Geotech Lab one Fan not working | Julaha Tarique civil | | | |
| 167 | 17/01/2022 | EM Lab motor networking (Jam) | Julaha Tarique civil | | | |
| 168 | 18/01/2022 | GT Lab Internet cable round for cable connection in geotech lab | Julaha Md Tarique | | | |
| 169 | 18/01/2022 | GT Lab 15 cm wire clip required for cable connection | Julaha Md Tarique | | | |
| 170 | 18/01/2022 | Ground floor cabin door goes down due to which key lock not close | Julaha Md Tarique | | | |
| 171 | 16/01/2022 | Fan not working Tom Lab, Mmm Lab 4 nos 2 nos EM 2 for old bldg | Mech. dept. Wafar | | | |
| 172 | 26/02/22 | Fan not working properly Auto Lab 1st floor old building | Auto Dept. Md Sami | | | |
| 173 | 05/03/22 | Fan not working 3rd floor civil HOD cabin | civil dept Julaha Tarique | | | |
| 174 | 05/03/22 | Fan not working in 2nd floor Electrical Cups room - BB, TC, SD class room | Electrical Dept Surekha Abbas | | 05/03/22 | |

| Sr. No. | Date | Complaint Details | Complaint by | | Work Assigned To | |
|---------|------------|---|--|------------------|------------------|-------|
| | | | Name/Dept | Class | Name/Dept | Class |
| 175 | 09/03/2022 | Building No 1 A-133 DSA Lab Comp Dept Chair Wheel Problem | Sayali Patil Comp Dept | Time 09/03/22 | | |
| 176 | 12/03/2022 | Automobile Dept HOD Cabin fan Not working Plz check and Repair | Deepak Bhis Automobile Dept | Time 12/03/22 | | |
| 177 | 15/03/2022 | Dept. of Electrical Engg. (Dip.) Notice Board shifted from Bldg. 1 ground floor to Bldg 2. 3rd floor. | Rasikh Khan. | Time 15/03/22 | | |
| 178 | 30/03/22 | Dept of Automobile fan not working in VLSI Lab 2nd floor # BE Classroom 3rd floor (312) in Bldg. No. 01 | Ironad Shakti (Automobile Dept) | Time 30/03/22 | | |
| 179 | 31/03/22 | DSP fan Not working (DSP Lab) 3 fan slowly working in T.E Class room | Nishu Sakh (EXTC) | Time 31/03/22 | | |
| 180 | 04/4/22 | Main Power supply problem short circuits. main Lab | Surekha Attarde Electrical Power Electronics Lab | Time 04/04/22 | | |

| Sr. No. | Date | Complaint Details | Complaint by | | Work Assigned To |
|---------|------------|--|---|----------------------------------|------------------|
| | | | Name/Dept | Sign | Sign |
| 181 | 04/04/2022 | Fan N/w (IT dept) All labs, All classroom, fans, tubelight need to check. | Hemalata J. I.T. dept | <i>Hemalata J.</i> 04/04/2022 | |
| 182 | 4/04/2022 | Wheel chair problem, I/E Lab project lab. ITC. | Hemalata J. I.T. dept | <i>Hemalata J.</i> 4/04/2022 | |
| 183 | 07/04/2022 | Diploma Programming Lab 2 fan not working (capacitor problem). | Faizan Shaikh (Dip. Computer Dept.) | <i>Faizan</i> 07/04/2022 | |
| 184 | 08/04/2022 | Server Room, Bld. No-1 AC. Water leakage | Sumit Raut (Server Room Assist.) | <i>Sumit Raut</i> 08/04/2022 | |
| 185 | 13/04/2022 | Bernoulli's theorem Apparatus Valvident | Mech. F.M. Lab | <i>DA</i> 13/4/2022 | |
| 186 | 22/04/2022 | Center Library 04 fan working slow 01 Tubelight Note Working | Avinash Library | <i>Avi</i> 22/04/2022 | |
| 187 | 19/05/2022 | Fan N/w (comp dept) socket N/w (HW/NW Build. No. 1 (1 st floor) | Computer Dept (Aparna Bhatnagar Pradhan) | <i>Aparna</i> 19/5/2022 | |
| | 23/05/22 | Lothe h/c wiring (workshop) | mech Dept | <i>AW</i> 23/05/22 | |

| Sr. No. | Date | Complaint Details | Complaint by | | Work Assigned To | |
|---------|----------|---|---|-------|------------------|---------------------------|
| | | | Name/Dept | Sign | Name | Sign |
| 188 | 16.7.22 | Type fan FMLAB 1 1 011 RACLAB - 1 001 HMcLAD 2 - 012 SOM LAB - 2 not working | mech. dept. | M.A. | | 16/7/22 |
| 189 | 26.7.22 | Cal. com lab fan no. 3 not Total 3 fan working | mech dept. | | | 26.7.22 |
| 190 | 28/7/22 | HN Lab Three pin connector multifuncting | comp. dept. | Pooja | | 28/7/22 |
| 191 | 30/7/22 | Env. Engg & CT Labs Ceiling Fan Not working GT lab sine Shaker machine motor also not working | Civil Engg dept. | Bhanu | | 30/7/22 |
| 192 | 07/09/22 | OSSL LAB Door-lack-brook en. A-134 Building No-01 | Computer engg dept. Pratiksha Sankhe | Wade | | 07-09-22. Roshan wade. |
| 193 | 08/09/22 | MTRX LAB. B19.01 Third floor Door-repairing Class room. door work | mech. dept. | Wade | | 7/9/22 |
| 194 | 08/09/22 | language lab. B1-NO-2 Second floor- 2 Tubelight are not working 1 Tripin for extension 0-ored. | App. sci, Humanities. (Priyanka Patil) | Shing | | 8/09/22 |

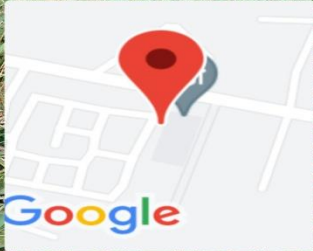
Housekeeping Workers



Gardening Workers



GPS Map Camera



Maan, Maharashtra, India

QQJP+XVH, Maan, Maharashtra 401501, India

Lat 19.782118°

Long 72.787347°

20/09/22 02:58 PM GMT +05:30



Nishant Power Solutions Pvt. Ltd.

UPS, DG Set, Batteries, Instruments And Kits

4B-54/55, Highland Corporate Centre, 4th Floor, Kapurbawadi, Thane (W) - 400 601, Maharashtra, India.
 Tel.: + 91 22 25404025 Cell: +91 932309519 Email: sales@sukhaiups.com Visit at: www.upsbatteries.co.in

| | | | | | | |
|---|---|---|---|---|---------------------------------------|-------------|
| FSR No.: 5380 | | FIELD SERVICE REPORT | | Date: 25/09/22 | | |
| Customer Code | | Breakdown <input type="checkbox"/> | | Site Study <input type="checkbox"/> | | |
| | | Preventive Maintenance <input type="checkbox"/> | | Commissioning <input type="checkbox"/> | | |
| Customer's Name & Address Thim collage of Engg Chillar Baram - palghar Rd Baram - 401501 | | | Engineer's Name: Sanjay mane | | | |
| Kind Attn: MR | | | Date / Time of Complaint : | | | |
| Phone : | | | Date of Attendance: 23/09/22 | | | |
| Mobile : | | | Model: 7400M Unit Rating: 60kVA | | | |
| Email : | | | Sr. No. of Unit: 7400M60kVA | | | |
| Nature of Complaint / Fault Reported UPS & Battery Testing. | | | Installed on : | | | |
| | | | Total man hours spent : | | | |
| | | | <input type="checkbox"/> AMC Under Warranty <input type="checkbox"/> Out of Warranty <input type="checkbox"/> | | | |
| | | | Observation / Parameter | | | |
| | | | (A) Input Voltage | | | |
| | | | Three Phase <input type="checkbox"/> | | Single Phase <input type="checkbox"/> | |
| Observation and Work Done checked ups input & output connections & voltages found ok checked all Battery interline connections & voltages found ok checked ups cooling fan found ok checked ups internal all pcb working parameters found ok checked ups & Batteries putting on Battery mode with load found ok | | | R-Y | 416 | P-N | -11- |
| | | | Y-B | 418 | N-E | 1.5V |
| | | | R-B | 419 | | |
| | | | (B) Battery Parameter | | | |
| Spares Used : Chargeable / Not Chargeable | | | Battery Installed Date : | | | |
| | | | DC Bus: 384Vdc | | | |
| | | | Battery make: Quantum | | | |
| | | | Capacity (Ah): 120 AH | | | |
| | | | No. of battery: 32 nos. | | | |
| | | | Battery Type: SW | | | |
| Sr. No. | Description | Qty. | Amount | Charging Current: 8.5 Amp. | | |
| | ups internal all pcb connections is ok | | | Discharging Current : | | |
| | | | | (C) Output Voltage | | |
| | | | | Three Phase <input checked="" type="checkbox"/> | | |
| | | | | Single Phase <input type="checkbox"/> | | |
| | | R-Y | 400 | P-N | -11- | |
| | | Y-B | 399 | N-E | 1.5V | |
| | | R-B | 400 | | | |
| | | | | Output Current: 220 419 228 A | | |
| Remark : | | | UPS & Batteries working parameters is ok Testing done on load | | | |
| Customer's Sign & Stamp | | | Engineer's Signature | | | |

Library Advisory Committee

Library Advisory Committee (LAC)

Minutes of the Meeting of the Library Advisory Committee held on 8th Sept. 2021 3.00 p.m in Central Library.

Present member

- 1> Dr. Auqeel Ahmed Shah
- 2> Prof. Saleem Chaudhary
- 3> Prof. Sneha Sankhe
- 4> Dr. Ashraf Shah

Chairperson of Library Committee opened the meeting with a welcome note to all Library Committee member.

The following Agenda items were taken up for discussion in the Meeting

- 1> Agenda item No:-1 Book Binding
 - a) Librarian suggest the committee about Book Binding of Damage Book.
 - b) Reports on Received Journals for Nov to Dec-2021
- 2> Agenda item No:2 Mumbai University Book Bank Schem. to student S.C/S.T/O.C.
 - a) Decided to display all the notices and circulars sent by the Library Department on all the Departmental notice board
 - b) All the members appreciated the previous Committee efforts and the co-operation of the Library staff members.
 - c) Any other agenda with permission of the chair

Next meeting will be held on 15 Dec-2021.

The meeting concluded with vote of Thanks.

Action:

sd / - principal